



महाराष्ट्र शासन
महाराष्ट्र लोकसेवा आयोग

त्रिभुवन गोल्ड फ्लॉक, प्लॉट नंबर ३४, सरोवर विहार समोर, सेक्टर २२, सीबीडी वेलापुर, नवी मुंबई-४००६२४

०२२-६६३८५६००

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No.: DRA-0524/P.No.559/2024/Advt

Advertisement No: 051/2024

As per the demand letter received from the Urban Development Department of the Government of Maharashtra, applications are invited through the prescribed online method for the post of **Assistant Town Planner, Grade-I, Group-B** in the Maharashtra Town Planning and Valuation Service at the establishment of the Directorate of Town Planning and Valuation.

2. Available Posts: - 148

3. The details regarding social/parallel reservation of the posts to be filled are as follows: -

Category	SC	ST	VJNT -A	NT -B	NT- C	NT- D	V M P	S & E B C	EWS	OBC	TOTAL RESERVED	UNRESE RVED	TOTAL POSTS
TOTAL POSTS	21	07	03	04	05	02	03	15	15	31	106	42	148
GENERAL	14	05	02	03	04	01	02	10	10	20	71	27	98
FEMALE	06	02	01	01	01	01	01	04	04	09	30	13	43
SPORTS	01	--	--	--	--	--	--	01	01	02	05	02	07
Orphan	01 post is reserved for orphan institutional category												
Disabled	Total 06 posts reserved for differently abled 02 Posts for Deafness / Hearing Impairment, Osteoporosis / Cerebral Palsy / Leprosy 02 Posts for Exempt / Physical Stunting / Acid Attack / Muscular Dysfunction, 02 Posts for Self-Impaired / Mental Retardation or Lack of Cognitive Ability / Specific Learning Disability / Mental Illness / Multiple Disabilities including Blindness and Deafness.												

4. Applications are invited from the candidates fulfilling the terms and conditions prescribed in the present advertisement through the online application system of the Commission.

5. Application Submission Process / Duration: -

Sr. No	Details	prescribed period
1	Period for submission of application	15 October, 2024 at 14.00 to 04 November, 2024 23.59 hours
2	Last date for payment of prescribed examination fee through online mode	November 04, 2024 at 23.59 hours
3	Examination fee by currency in State Bank of India	November 06, 2024 at 23.59 hours
4	Date of receipt of challan copy for payment Last date of payment of examination fee through challan	07th November, 2024 during Bank office hours

6. General provisions regarding number of posts and reservations: -

6.1 The details regarding social/parallel reservation of the above cadre/posts to be filled are as per the demand letter of the Govt. Also, above there is a possibility of change in the mentioned number of posts and reservation as per the instructions of the government.

- 6.2** In case of change in the number of posts and reservation received from the Government, the information regarding the change will be published on the website of the Commission from time to time will be done and the recruitment process will be implemented accordingly.
- 6.3** Social and parallel reservation for various backward classes, women, skilled sportspersons, orphans etc. shall be as per the orders issued by the Government from time to time.
- 6.4** Vimukta caste (a), nomadic tribes. (b), Candidates claiming to belong to Nomadic Tribes (C) and Nomadic Tribes (D), Special Backward Classes, Socially and Educationally Backward Classes and Other Backward Classes must clearly state in the application that they do not belong to the category of advanced and advanced persons in the society and provide the competent authority in this regard. A valid Non-Creamy Layer Certificate in the prescribed format must be submitted.
- 6.5** As per the procedure prescribed vide Government Decision, Department of Women and Child Development, No.-Mahia 2023/P.No.123/Work-2, dated 04th May, 2023, unreserved women as well as all backward class women for selection to the posts reserved for unreserved women shall apply to the condition of submission of the non-Creamy-layer certificate has been cancelled.
- 6.6** Women who wish to apply for selection to the posts reserved for women belonging to other backward classes except Scheduled Castes and Scheduled Tribes may be prescribed by the Other Backward and Bahujan Welfare Department as well as the General Administration Department for the respective backward classes from time to time.
- 6.7** Provisions regarding submission of non-creamy layer certificate will continue to apply as per If the candidates claiming for the reserved posts for women want to avail the benefit of reservation for women, they must clearly claim that they are Domiciled in Maharashtra and also that they belong to non-creamy layer for women of all other backward classes excluding Scheduled Castes and Scheduled Tribes.
- 6.8** Vimukta caste (a), nomadic tribes. (c), the posts reserved for Nomadic Tribes (c) and Nomadic Tribes (d) category are inter-changeable and in case of non-availability of suitable and qualified candidates from the respective category for the reserved post, the candidate from the available category will be considered on the basis of merit as per the latest government policy.
- 6.9** Only if a caste/tribe has been declared eligible for reservation by the State Government at the time of application and a certificate issued by the competent authority is available to the candidate, the candidate belonging to the respective caste/tribe will be eligible to claim reservation.
- 6.10** Government Circular regarding parallel reservation, General Administration Department, No.SRV-1012/P.No.16/12/16-A. Dated 13th August, 2014 Also, action will be taken as per the Government Circular, General Administration Department, No. 1118/P.Cr.39/16-A, dated 19th December, 2018 and thereafter the orders issued by the Government from time to time in this regard.
- 6.11** Government Decision for Candidates from Economically Weaker Sections (EWS), General Administration Department, No: RAADHO-4019/P.No.31/16-A, Dated 12th February, 2019 and 31st May, 2021 and thereafter, action will be taken as per the orders issued by the Government from time to time in this regard. Also, it will be necessary to submit the certificate prescribed by the government decision for the candidates in the said cadre.
- 6.12** The said advertisement is related to the Socially and Educationally Backward Classes Act dated 26th February, 2024 and related Government Decision dated 27th February, 2024 & is being published subject to the final judgment in the judicial case filed in the Hon. High Court. The recommendations and appointments regarding these advertisements will be made subject to the final judgment in the said judicial case, accordingly the circular published by the Commission on 26th April, 2024 will remain applicable to the advertisement.
- 6.13** Reservation for socially and educationally backward classes has been prescribed vide Government Decision, General Administration Department, No: BCC/P.No.75/16-C, dated 27th February, 2024 and Government Circular, General Administration Department, No.-BCC-2024 /Q.No.75/Reservation- 5 Adted 28th June, 2024, It will be necessary to submit the prescribed Caste Certificate and Non-Criminal Certificate
- 6.14** As per the order issued by the Government vide Government circular, Other Samaj Bahujan Welfare Department, No.: Miscellaneous-2023/P.No.76/Mawak, dated 09th March, 2023, the period for verifying that the concerned candidates do not fall under advanced and advanced persons/ groups. will be considered. It will be mandatory for the present cadre to submit the certificate of non-advanced and advanced individuals/groups for the financial year 2024-2025.

- 6.15** For the purpose of service entry, the candidates having relaxation in the age limit of the community recognized by the government as backward, will be considered for selection to unreserved (open) posts, action will be taken as per the policy of the government. Details in this regard will be published on the website of the Commission from time to time.
- 6.16** As all candidates (including backward category candidates) are considered on merit for the recommendation of (open) general post, it is mandatory for all reserved category candidates to accurately mention their original category information in the application even if the post is not reserved/available for their category.
- 6.17** The benefit of any kind of reservation is admissible only to candidates who are ordinarily resident of Maharashtra. The term ordinary resident shall have the meaning assigned to it by section 20 of the Indian Representation of the People Act, 1950.
- 6.18** It is mandatory for the candidate claiming any kind of reservation (social or parallel) or concessions to have a valid certificate as per the advertisement submitted in the prescribed format as per the relevant law / rule / order. The period of validity of the certificates shall be deemed acceptable as per the provisions of the relevant Government Order (as applicable).
- 6.19** The process of recruitment will be subject to the final decision of the pending cases filed in various courts regarding social and parallel reservation.
- 6.20 Sports Quota Reservation: -**
- 6.20.1** Government Decision, Department of School Education and Sports, No: Rakrodho-2002/P.No.68/Creuse-2, dated 1st July, 2016, as well as Government Circular, Department of School Education and Sports , No: Rakridho-2002/P.No.68/Creuse-2, dated 18th August, 2016, Government Decision, Department of School Education and Sports, No: Miscellaneous-1716/P.No.18/Creuse-2. Dated 30th June, 2022 and thereafter, as per the order issued by the Government from time to time in this regard, action will be taken regarding the reservation of skilled players as well as age relaxation.
- 6.20.2** Qualified Sports Proficiency Certificate certified by the competent authority on or before the last date of submission of application is mandatory in case of candidates claiming reservation for qualified sportspersons as possessing the prescribed sports qualification.
- 6.20.3** It is mandatory to submit the Sports Proficiency Certificate to the concerned Divisional Deputy Director's office before the date of submission of application for verification that the Sports Proficiency Certificate is of correct quality on the prescribed date and the candidate is eligible for selection to the post reserved for sportsmen. Otherwise, qualified players will not be considered eligible for reservation.
- 6.20.4** If the sports certificate issued by the competent sports authority on or before the last date of submission of application is not submitted Or if the acknowledgment of application for sports certificate verification has not been submitted to the said authority, of the candidate concerned Post reserved for players will not be considered.
- 6.20.5** Proficiency certificate certified by the competent authority as to holding the prescribed qualification for the concerned cadre/post at the time of document verification/interview, the prescribed qualification provided by the competent authority as to the validity of the qualification certificate and for which cadre the candidate qualifies for selection to the post reserved for players. Regarding verification of proficiency certificate valid as on date Only if the report is submitted, the candidates will be considered for recommendation to the post reserved for the player in the respective cadre.
- 6.20.6** Athlete candidates possessing Proficiency Certificates of more than one sport are required to submit all the Proficiency Certificates of all sports at the same time to the concerned Competent Authority for verification.
- 6.21 Disabled Reservation :-**
- 6.21.1** Government Decision based on the Rights of Persons with Disabilities Act 2016 General Administration Department, No. Divyang 2018/P.No.114/16 A, dated 29th May, 2019 and also regarding the reservation of persons with disabilities as per the order issued by the Government from time to time in this regard Action will be taken.

6.21.2 As per Government Decision, Urban Development Department No. Miscellaneous-5021/101/P.No.39/Navi-27, dated March 02, 2021, persons/candidates belonging to the following disabled categories are eligible to apply for the said post:-

(a) Deaf, Hard Hearing, (b) One Arm, One Leg, Both Leg. One Arm and One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victim, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/limb dysfunction, (c) Special Learning Disability, (d) Multiple Disabilities including (a) to (c) above.

6.21.3 Posts for persons with disabilities shall be out of the total number of posts to be filled.

6.21.4 The eligibility of persons with disabilities for the respective cadre/post shall be as per the orders issued by the Government from time to time.

6.21.5 While recommending posts reserved for persons with disabilities, regardless of the social class of the candidate, persons with disabilities. They will be recommended according to the merit number.

6.21.6 Candidates/persons holding at least 40% disability certificate of relevant type of disability Reservation as well as permitted facilities as per rules/ will be eligible for concession.

6.21.7 Candidates/persons with significant disability shall be entitled to claim the following concessions: -
(1) Reservation and other concessions as per rules if the extent of disability is at least 40% or more and the post is reserved for persons with significant disability.

(2) If the proportion of disabled person is at least 40% or more and also if the post is ensured for the type of disabled person concerned, the allowances shall be admissible as per rules.

6.21.8 Candidates desirous of availing the age limit or any other benefit for persons with significant disability shall refer to Government Decision, Public Health Department, No.Applicable-2018/P.No. 46/Arogya-6, dated 14th September 2018, it is mandatory to submit the new pattern Disability Certificate distributed through the Central Government's computerized system www.swavlambancard.gov.in or SADM.

6.21.9 **Government Circular, Disability Welfare Department, No: Divyang-2024/P.No.86/D.K. 2, It is mandatory to obtain Disability Certificate and Universal Identification Card (UDID Card) through the Medical Board established from time to time in the future as per Government Decision dated September 14, 2018 of the Public Health Department by June 27, 2024. After registering to get the Universal Identity Card (UDID Card) for the period till the actual receipt of the said identity card, it will be mandatory for the disabled persons to submit the enrolment number for the universal identity card along with the disability certificate in their possession in order to benefit from the disability concession schemes. While applying, the disabled candidates should refer to Government Circular, Disability Welfare Department, No: Divyang-2024/P.No.86/ D.K. 2, dated June 27, 2024, all provisions should be observed. As per its provisions, action will be taken regarding reservation of disabled persons.**

6.21.10 Candidates with significant disability shall not be permitted to change the type / sub type of disability mentioned in the application.

6.22 Orphan Reservation: -

6.22.1 Reservation of Orphans Government Decision, Department of Women and Child Development, No: Orphan-2022/P.No.122/Ka-03, dated 6th April, 2023, dated 10th May, 2023 issued by the Government from time to time Will remain as ordered.

6.22.2 Orphan Reservation Policy Government Decision, Department of Women and Child Development, Supplemental Letter No: Anath-2022/P.No.122/Ka-03, dated 10th May, 2023 in a recruitment process on seats available for one category of orphan reservation on the basis of merit in that category. If orphan candidates are not available in sufficient number, then in the said recruitment process those posts will be filled from other category of orphan candidates according to merit.

6.22.3 Candidates selected on merit to the post reserved for orphans including the social class to which the candidate belongs; It will be done from that category.

6.22.4 Candidates who have claimed orphan reservation through their application form for the said post should submit orphan certificate in the revised model as per the procedure prescribed vide Government Resolution dated 06 September, 2022, 6 April, 2023 and 10 May, 2023 and Domicile certificate of Maharashtra State will be required to be submitted within the prescribed period to be determined by the Commission. Otherwise, the claim of orphan reservation will not be considered.

7. Pay Scale:- S-15 Rs.41,800/- to Rs.1,32,300/- plus admissible allowances as per rules.

8. Eligibility:-

8.1 Indian Citizenship

8.2 Age limit-

Date of Age Computation	Minimum non Backward / Backward Class/ EWS	Maximum Age						
		Open	Backward class/EWS/orphan	Skilled player		Ex-servicemen, and emergency and short-service civil servants		Disabled candidates
				Open	Backward class/EWS/orphan	Open	Backward class/EWS/orphan	
1st February 2025	18	38	43	43	43	Military Service Duration plus 3 years		45

8.2.1 Relaxation in age limit to backward class candidates, orphans, disabled persons and sportsmen shall be admissible only one relaxation whichever is the maximum.

9. Educational Qualification and Experience:-

9.1 Educational Qualification - (1) Possess a degree in Civil Engineering or Civil and Rural Engineering or Urban and Rural Engineering or Architecture Construction Technology or Urban Planning of Recognised University or equivalent qualification.
(2) Government letter, Urban Development Department, No: Appointment- 1123/1663/P.No.361/Navi-27, dated 19th August, 2024 as per feedback received vide letter dated 12th January, 2022 in the case of earlier service entry of the said cadre. (1) (Civil) Construction Engineering and Management or (2) Planning or (3) Urban and Regional for the post of Assistant Town Planner, Grade-I, Group-B Degree in Urban and Regional Planning or (4) Architecture and Regional Planning from a recognized university with equivalent qualification will be considered acceptable.

9.3 Date of Computation of Educational Qualification: -

9.3.9 Candidates must possess the relevant educational qualification by the prescribed last date for submission of applications as per the advertisement presented.

10. Duties and Responsibilities: Details of the duties and responsibilities of the post are available on the Commission's website <https://mpsc.gov.in>.

11. Selection Process: -

11.1 Qualifications such as educational qualification, experience etc. mentioned in the present advertisement are minimum and because the are candidates possessing the minimum qualification will not necessarily called for interview.

11.2 If the number of applications received pursuant to the advertisement are in excess of what is reasonable as per the provisions of the Commission's Rules of Procedure and it is not convenient to interview all the eligible candidates who have submitted applications, the educational qualification and/or experience or other appropriate criteria above the educational qualification and/or experience mentioned in the advertisement will enact in order to limit the number of candidates for interview, then Based on these or screening test the number of eligible candidates will be limited for interview.

11.3 Qualification and/or experience shall not be relaxed if it is decided to conduct screening test.

11.4 Syllabus, medium of examination and other matters (if applicable) of screening examination will be published on the website of the Commission.

- 11.5** In case of Screening Exam, marks of Screening Exam and Interview will be taken into consideration together and in case of no Screening Exam conducted, candidates will be recommended on the basis of Interview marks only.
- 11.6** Only candidates securing minimum 41% marks and above in interview will be considered for recommendation.
- 11.7** Selection Procedure for the Present Post Assistant Town Planner on Establishment of Directorate of Town Planning and Valuation in Urban Development Department, Category-I, Group-B (Recruitment Rules) 2011, as well as as amended by the Commission from time to time in the Rules of Procedure / Procedure will be implemented.
- 11.8** While preparing the final recommendation list Ranking of candidates holding equal marks will be determined as per the provisions in the gazette by Commission dated September 12, 2022

12. How to Apply:-

12.1 Steps for Submission of Application:-

- 12.1.1** Registering and creating an account (Profile) if not previously registered in the prescribed manner on the online application system of the Commission,
- 12.1.2** Updating an account if it has been created and needs to be updated.
- 12.1.3** Submitting the application by uploading the necessary documents within the prescribed period and in the prescribed manner.
- 12.1.4** Payment of examination fee in prescribed manner,
- 12.1.5** Uploading of Prescribed Certificates/Documents.
- 12.2.1** After checking the eligibility of the candidate as per the various claims made through the profile, the candidate is eligible as per the advertisement. If applicable, the following documents/certificates (as applicable) have to be uploaded while submitting the application:-

Sr No	Certificate/Document	File format	Minimum file size (KB)	Maximum file Size (KB)
1	Proof of name in application form (SSC or equivalent educational qualification)	PDF	50	500
2	Proof of age	PDF	50	500
3	Proof of educational qualification etc	PDF	50	500
4	Provide document if in being backward class	PDF	50	500
5	Evidence of being socially backward	PDF	50	500
6	Proof of belonging to an economically weaker section	PDF	50	500
7	Valid Non creamy layer certificate	PDF	50	500
8	Certificate of Eligible Persons with Disabilities and Universal Identity Card (UDID Card) or Enrolment Number for Universal Identity Card	PDF	50	500
9	Proof of Eligible Ex-Servicemen	PDF	50	500
10	Proof of eligibility for orphan reservation	PDF	50	500
11	Proof of sport quota eligibility for reservation	PDF	50	500
12	Domicile certificate for unreserved women, backward classes, etc., sportspersons, disabled, orphans, ex-servicemen claiming reservation	PDF	50	500
13	SSC Proof of change of name	PDF	50	500
14	Proof of knowledge of Marathi language (if available)	PDF	50	500
15	Affirmation of small family	PDF	50	500
16	Certificate of Registration Renewal of Registration Certificate under Architecture Act 1972 by candidates holding Architecture degree	PDF	50	500

12.2.2 The above certificates/documents are mandatory as mentioned in Chapter No.4 'General Instructions to Candidates' on the website of the Commission.

12.2.3 Certificates/documents have to be uploaded as per the prescribed criteria/eligibility as well as claims in the profile as per the relevant advertisement. The relevant documents to be uploaded as

per the various claims in the profile will be displayed while submitting the application through the system.

12.2.4 Application cannot be submitted without uploading certificates/documents in respect of various claims regarding eligibility.

12.3 General: -

(1) Applications will be accepted online only.

(2) Website for submission of application - <https://mpsconline.gov>

(3) Detailed instructions for submission of application through online mode are available on Commission's website <https://mpsconline.gov> in and <https://mpsc.gov.in>

(4) The application shall not be considered unless the examination fee is paid within the prescribed period after submission of the application to the Commission.

12.4 Fees (Rs.):-

(1) Unreserved (Open) - Rs 394/-

(2) Backward Classes / Economically Weaker Sections / Orphans / Handicapped - Rs.294/-

(3) In addition to the above examination fees, bank charges and taxes payable thereon shall be additional.

(4) The examination fee is non-refundable.

12.5 After clicking on the 'Submit and Pay fees' button available after completion of the stages of application submission where the current status of 'Fees not Paid' is written in the list of applied posts under 'My Account' on the home page, Exam fee can be paid by clicking on the button 'Pay Now' in front of the advertisement/post/examination

12.6 Payment of examination fee can be made in the following two ways:-

(One) Online mode:-

(1) Examination fee can be paid through credit card, debit card or net banking through any payment gateway provided by State Bank of India as well as through the system.

(2) While paying the examination fee, after deducting the amount of examination fee from the bank account, one should not log out from the relevant page on the website and/or the account unless the message that the payment of the examination fee has been successful (Payment Successful) is displayed on the page of the Commission's online application system and the receipt of the examination fee is generated.

(3) After paying the examination fee, the candidate will immediately know the status of the successful payment of the examination fee in his profile. It is the candidate's responsibility to ensure that the examination fee has been successfully paid and the transaction has been completed from the bank before logging out of the account.

(4) If due to any reason it is not possible to successfully pay the examination fee online within the prescribed period, a copy of the invoice can be taken for payment of the examination fee offline within two days after the last date of application.

(Two) Offline mode (through currency) :-

Any State Bank of India along with copy of the available challan if the option of payment of examination fee is selected Payment of examination fee can be made before the prescribed last date during bank office hours at the branch. However, taking a copy of the currency and in the bank Care should be taken that fee collection will take at least three hours.

12.7 In case of unsuccessful payment of examination fee, re-payment of fee or receipt of invoice must be done before the prescribed date as per the advertisement/notification presented. Complaint regarding transaction failure for any reason Commission will not take notice.

12.8 Candidates who fail to pay the examination fee within the prescribed period will not be considered for the respective recruitment process. In this regard, it will be in the interest of the candidates to peruse the relevant provisions in the general instructions to the candidates on the website of the Commission.

13. Post-admission conditions:-

13.1 The appointed person will be required to pass the following qualifications/examinations :-

(1) Where a departmental/professional examination is prescribed by the prevailing rules or where necessary, a departmental/professional examination as per the rules made thereon;

(2) if the person has not previously passed or been exempted from passing the examination under the rules made in respect of Hindi and Marathi language examination,

(3) Government Decision, Information Technology (S.P.V.), No. Matan No. 2012/P.No.277/39, dated February 04, 2013, Government Supplemental Letter, No. Matan No.-2012/P.No.277/39, Dated 08th January, 2018 and 16th July, 2021 or as prescribed by Directorate of Information Technology, Government of Maharashtra from time to time in Computer Handling Certificate Examination

(4) A person appointed to the post, if so required, be liable to serve in any Defence Service or post connected with the Defence of India or abroad, for a period of not less than four years including the period spent on training, if any, on such condition as may be determined by the Government of India. Provided that, no person shall be required to serve as aforesaid after the expiry of a period of ten years from the date of his appointment or after he has attained the age of fifty years, whichever is earlier.

13.2 Government Decision, General Administration Department, No. No.-Pariv-2714/P.No.302/Work. 8, dated 22nd June, 2021 will be followed in accordance with the prescribed procedure regarding the probation policy.

13.3 If he/she does not successfully complete the probationary period or does not pass the prescribed departmental examination or if he/she is found unfit for the post, his/her service shall be liable to be terminated without notice.

14. The given advertisement gives brief details about the exam. Procedure for accepting applications, required qualification, reservation, age limit, fee, and for all other details regarding general selection process, please refer to the information provided in 'General Notice to Candidates' on the Commission's website <https://mpsc.gov.in> The information published on the website of the Commission as well as the advertisement shall be deemed official.

15. The said advertisement is available on the Commission's website <https://mpsc.gov.in> and <https://mpsonline.gov.in>

Location: Navi Mumbai.

Deputy Secretary, (Advertisement)

Date : 10th October, 2024

Maharashtra Public Service Commission,

(1) It is strictly prohibited to bring and use mobile phones or any other kind of electronic devices in the office of the Commission, in the examination room, in the premises of the examination centre and also during the physical test and interview.

(2) Failure to submit all original certificates regarding eligibility at the time of certificate verification will not be considered for recommendation/appointment