

Job Title	Associate – Applied Research
Reports To	Senior Associate – Applied Research
Type	Full-time
No. of vacancies	1
Locations	Delhi/Mumbai
Joining	1st June 2022
Work experience	0-2 years
Mandatory language requirement	English
Preferred Background	Urban Planning, Public/Urban Policy, Development Studies
Notice period	3 months for first year and 1 month thereafter

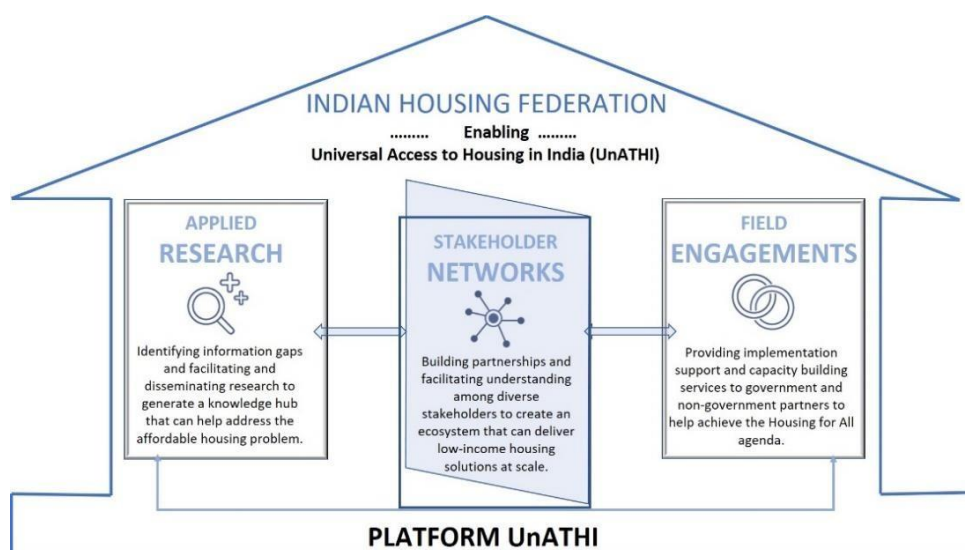
About IHF

Indian Housing Federation (IHF) is a Section 8 non-profit organisation with a vision to *reduce inequalities faced by socially and economically weaker sections of the society by enabling access to affordable and sustainable housing.*

Incorporated in July 2015, IHF has accumulated over six years of grassroots experience and understanding of the complex and diverse space of housing in India, while providing strategic and implementation support to the state governments of Assam, Haryana, Odisha, Tamil Nadu and Uttar Pradesh towards achieving the objective of “Housing for All”. Additionally, IHF also supports non-government stakeholders both, businesses and civil society organisations in the low-income housing sector to achieve their full potential.

About Platform UnATHI

The Platform for Universal Access to Housing in India (UnATHI) is envisioned to become a multi-stakeholder discussion and action platform for inclusive and affordable housing, that will help build collaborations among government and non-government players, both for-profits and non-profits, to create innovative solutions for low - income housing, by working together and learning from each other.



The platform is expected to grow into a vibrant community focused on action and advocacy to enable solutions for low-income housing at scale. The evolution of Platform UnATHI will be driven through IHF Stakeholder Networks, which in turn will be supported through actionable intelligence from ongoing research under IHF Applied Research and implementation work under IHF Field Engagements.

About UnATHI Fellowship

UnATHI Fellowship is a unique opportunity for young professionals who are interested in the subject of low-income housing and housing policy to get a hands-on and an immersive experience of working in this sector. The fellows would be placed at the State Government department/institution responsible for housing and work on a pilot/prototype project as a response to a problem statement that the State Government is focusing on in order to deliver on its mandate of 'Housing for All'.

About the Position

IHF is looking for a young professional passionate for the development/housing sector who can undertake responsibility for developing relevant knowledge items and content. Your primary role will be to undertake secondary research and evidence-based documentation to highlight current developments in the sector and areas of intervention. You shall build the right articulation for existing situation and potential across different themes of housing. You shall actively support the UnATHI Fellows to write and structure their field experiences in different formats. You shall display the ability to work in a closely-knit team with initiative by being a part of the core team at IHF and exploring opportunities to contribute to the larger organisational development as well.

Scope of Work

- Creating, curating and compiling the available research on housing in India (and other developing countries, when required). Sharing and disseminating relevant knowledge in an easily comprehensible manner.
- Manage the day-to-day operations of the applied research vertical. Efficiently manage transition between small and large work packets.
- Keep the content plan schedule on track and ensure that content is releasing consistently.
- Prepare IHF's quarterly newsletter (UnATHI Bulletin).
- Consistently update content on IHF's website.
- Stay in a close loop with the activities undertaken by the UnATHI Fellows on a weekly basis by constantly ideating on what content can be developed in collaboration with them.
- Build and nurture existing and potential research partnerships that IHF may have formalised.
- Develop concept notes and proposals along with supporting customised research projects at IHF.
- Ensure highest standards of quality of deliverables being produced by IHF. Practice creativity and innovation in outputs.
- Work closely with the Field Engagements and Stakeholder Networks verticals.

Requirements

- A keen interest in housing/social development and **acumen for writing clearly** about various topics in the housing sector.
- 0 to 2 years of prior experience in research and/or housing sector. Work experience in government facing roles or established non-profits is preferred.
- A Master's degree in Public/Urban Policy/Urban Planning/Architecture/Social Development/Liberal Arts or equivalent.

- Proficiency (speaking, writing and reading) in English.
- Excellent organisational skills and attention to detail and accuracy. Perseverance for research writing and commitment to research integrity.
- Ability to read extensively and review write-ups in editorial capacity.
- Strong communication, interpersonal and networking skills required for exploring opportunities for research collaborations.
- Willing and flexible to travel for work.
- A self-starter with ability to take initiative and create solutions with high ownership and perseverance.
- Ability to work in virtual work environments/lean team setups with minimal hand-holding.
- Ability to navigate ambiguity with adaptability and handle uncertainties that are common while working in this sector.
- Ability to handle multiple projects and meet realistic deadlines in a fast-paced, dynamic work environment without compromising on quality.
- Proficiency with Microsoft Office (Excel, PowerPoint and Word) and Google Suite.

Compensation

Compensation shall be in the range of INR 30,000 to INR 35,000 per month depending on prior experience and qualifications of the candidate and as per development sector norms.

To Apply

Please fill this google form accurately (click here: [Application for Research Associate](#)). Please note you will also have to upload your **CV** and **cover letter**. Last date of submitting the application: **16.05.2022**.

IHF is an equal opportunity employer and prohibits discrimination or harassment of any kind.

Contact: 9560549550; Website: www.ihf.in

LinkedIn: <https://www.linkedin.com/company/indian-housing-federation>
