

SPAV/A-CUPCB/RECRUITMENT-PROJECT/2024/01

Date: 30.12.2024

**NOTIFICATION FOR SELECTION OF PROJECT OFFICER(S)**  
**(Purely on Contract basis)**  
**To be Hired Under Projects at A-CUPCB-SPAV**

Applications are invited for the following contractual positions of "Project Officer" for the following projects, as summarised below. The candidates once selected, shall be working under the said projects for which they are hired. These projects are currently in execution under the AMRUT Centre of Urban Planning for Capacity Building at SPA, Vijayawada (A-CUPCB-SPAV).

**Table 1. Opportunity Details:**

S.No	Project Code*	Designation and Code	Duration	Essential Qualification	Monthly Remuneration	No. of Post
1.	CAR_24_01	<b>Project Officer</b> (PO_CAR_24_01)	<b>6 Months</b> (extendable to 06 months more upon performance evaluation)	<b>B.Plan / B.Tech (Planning)</b> with 2 year experience  <b>OR</b> <b>M.Planning / Degree</b>	<b>Rs. 50,000/-</b> (Consolidated, subject to TDS as per prevailing rules)	01
2	CAR_24_02	<b>Project Officer</b> (PO_CAR_24_02)	<b>6 Months</b> (extendable to 06 months more upon performance evaluation)			01
3	TUR_24_01	<b>Project Officer</b> (PO_TUR_24_01)	<b>6 Months</b> (extendable to 02 months more upon performance evaluation)			01
4	TUR_24_02	<b>Project Officer</b> (PO_TUR_24_02)	<b>6 Months</b> (extendable to 02 months more upon performance evaluation)			01
5	TUR_24_03	<b>Project Officer</b> (PO_CTUR_24_03)	<b>6 Months</b> (extendable to 02 months more upon performance evaluation)			01

**\*Note:** For details of each project, please visit – [www.acupcb.spav.ac.in](http://www.acupcb.spav.ac.in) or [www.acupcb.spav.ac.in/projects/](http://www.acupcb.spav.ac.in/projects/)

Page 1 of 3



**योजना तथा वास्तुकला विद्यालय, विजयवाड़ा**  
School of Planning and Architecture, Vijayawada  
An Institute of National Importance, Ministry of Education Gov. of India

### **Role & Responsibility of the Project Officer(s):**

The Project Officers would be required to –

1. Report at SPA Vijayawada campus in person during the period of engagement
2. Undertake report writing, formatting, conduct literature review and data analysis.
3. Facilitate communication among stakeholders, including government agencies and research team, to gather inputs and foster engagement for the project.
4. Go on site-visits, conduct or supervise primary / secondary surveys, whenever required.
5. Collaborate with team to achieve project objectives timely.
6. Arrange stakeholder meetings and workshops as and when required.
7. Make presentations, as and when required.
8. Any other work, assigned from time to time.

### **Terms and Conditions**

1. Interested candidates fulfilling the qualification requirements as mentioned above can apply online, **within the deadline of Jan 11<sup>th</sup> 2025, 5PM** by filling the online application forms available at - <https://acupcb.spav.ac.in/work-with-us/>.
2. Applicants should upload all necessary documents, portfolio, and writing samples, as desired in the application form. Any application, which is incomplete in any sense, is liable to be summarily rejected.
3. A candidate wishing to apply at multiple positions; need to apply and fill the forms separately for each project, by uploading all necessary documents separately, within the stipulated deadline.
4. Shortlisted candidates will be called for an online interview and the exact dates for the interview shall be communicated to the applicants.
5. Candidates having prior in-depth knowledge in the themes of the projects, and who have worked in the relevant themes or have relevant practical experience, are desirable.
6. Candidates, if selected, require to join the project team and report to the project leader, within a week of announcement of results.
7. An application by a candidate, who fulfils the minimum eligibility criteria, may still be rejected by Competent Authority without assigning any reason whatsoever.
8. The engagement for this notification in the said positions as given in page 1, table 1, is purely contractual and temporary, wherein the appointed officers shall ne hired specific for the projects. The engagement is not for the recruitment directly under the A-CUPCB-SPAV, but only for the projects.



9. The engagement is purely on contract basis and no way related to the permanent employment at SPA Vijayawada.
10. Female and PWD candidates are encouraged to apply, and if found with requisite merit, shall be preferred.
11. The concerned selected officers shall report to the Principal Investigator and shall abide by the rules of the project, the rules of the A-CUPCB-SPAV, and the rules of the School of Planning and Architecture Vijayawada.

### **Contact**

- For any doubts or clarification related to recruitment, please write to - [projects.acupcb@spav.edu.in](mailto:projects.acupcb@spav.edu.in)
- For any doubts or clarification related to individual projects, please write to the concerned principal investigator of the respective projects - [projects.acupcb@spav.edu.in](mailto:projects.acupcb@spav.edu.in)

